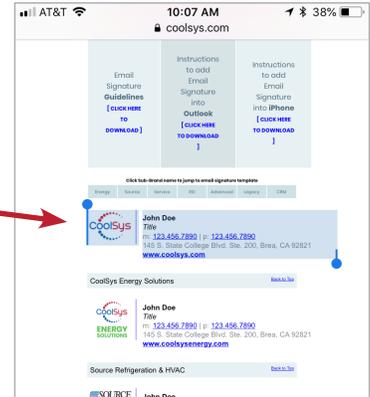
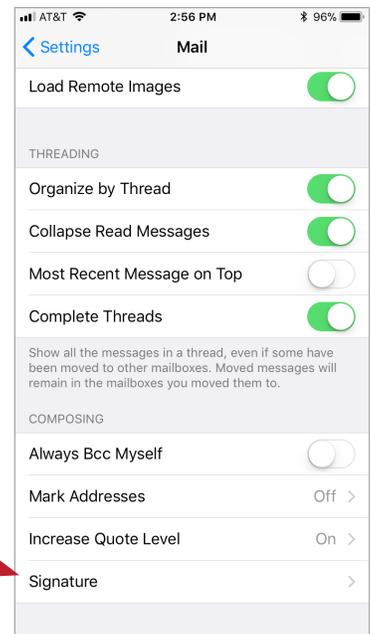
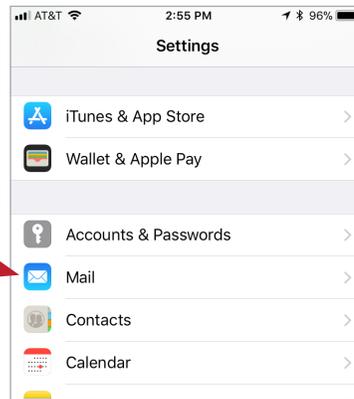


1. Copy email signature template from the CoolSys and Sub-Brands Approved Email Signature Templates web page.
 - > Select your brand's email signature template.
 - Then Tap and hold to Copy.



2. Press the Home button to return to your Home screen. Launch Settings from your Home screen. Tap Mail.

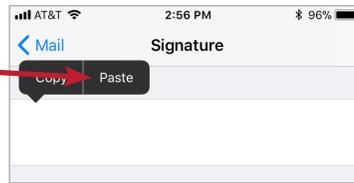


3. Tap Signature under the Mail section.

4. Tap and hold the empty Signature field to bring up the selection tool.



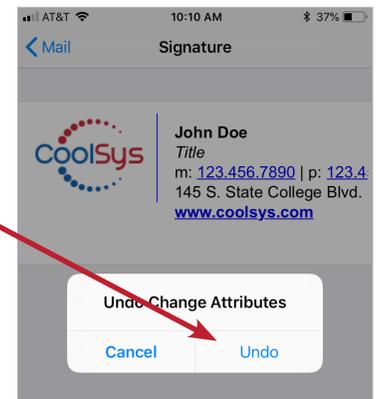
5. Tap Paste from the pop-up menu to insert new email signature.



6. The new email signature will now appear in the editor. *(Note: The original formatting will have been lost and it will appear slightly altered. iOS automatically adds its own coding to the HTML source of the email signature.)*



- > To fix formatting, shake your iPhone to trigger the Undo Change Attributes context menu and select Undo.



7. Replace the John Doe name, Job Title, phone numbers, and address (if needed) with your branch information.



8. Exit Mail. Your new email signature will now appear at the bottom of emails sent from your iPhone.